

Guiding Mentees Through the JPRM Peer Review Process

First meeting of Mentor/Mentee

Review guidelines of journal together: jpedrehabmed.com/peer-review



Review expectations of timeline together:

- Set a date for two or three 20-minute meetings prior to the due date -
- Having dates pre-set will help keep both parties on
- Number of meetings can be dependent on mentor/mentee pair

Mentor: Consider completing online CME for this activity

Recommended: [Research Academy Certified Peer Reviewer Course](#)

Second meeting

Discuss the paper



Mentor: Can use a journal club format

Recommended: [Web of Science Peer Review Template Page 1](#)

Third meeting

Critical Review of the paper



Bring a written review to discuss together:

- Consider reviewing the *JPRM* review guidelines and paper format
- Discuss differences and similarities in your key ideas
- Finalize points to incorporate for the final review to submit

Mentor: For novice reviewers an independent review by you and mentee may be helpful

Recommended: [Web of Science Peer Review Template Page 2](#)

Final meeting

Submitting the review



Re-read and resolve final issues

Mentor should submit with the mentees name and credentials

Acknowledgements



All mentor and mentee reviewers credits are published in *JPRM* yearly
Can be used in an academic track for education and peer review experience
Can build great scientific-minded relationships with Pediatric PMR

CREDITS:

2022, Written by Dawn Deike and Deborah Gaebler-Spira
Approved by the *JPRM* Residents and Fellows Program 2023
Working document to be updated at minimum every 3-5 years